

Leeds and Bradford Triathlon Club Constitution

1. Name

- 1.1 The name of the club shall be "Leeds & Bradford Triathlon Club".
- 1.2 The club's colours shall be red, white and black.

2. Objects

- 2.1. The objects of the club shall be to:
 - 2.1.1. encourage the practice and development of triathlon.
 - 2.1.2. provide coaching for the members and to organise and promote competitions.
 - 2.1.3. organise teams to represent the club in championships and in such other competitions as the committee shall decide.
- 2.2. The club shall cater for:-
 - 2.2.1. Triathlon
 - 2.2.2. Multisports and adventure sports
 - 2.2.3. The individual sports of running, cycling and swimming.

3. Membership

- 3.1. Membership shall be open to all persons either amateur or professional. The amateur status of non-professional club members shall be protected.
- 3.2. Each applicant for membership must complete the official application form.

4. Management

- 4.1. The management of this club shall be vested in a committee which shall consist of:-
 - 4.1.1. Chair
 - 4.1.2. Vice-chair
 - 4.1.3. Membership Secretary
 - 4.1.4. Treasurer
 - 4.1.5. Secretary
 - 4.1.6. Welfare Officer
 - 4.1.7. Covid-19 Officer
 - 4.1.8. and up to 5 other members.
- 4.2. At least one of the committee members should represent the interests of junior/youth triathletes.
- 4.3. At least one of the committee members should represent the interests of triathletes with a disability.
- 4.4. All of the forgoing shall be elected at the Annual General Meeting and remain in office until the Annual General meeting of the following year. Any elections shall be conducted by ballot.
- 4.5. The Committee shall have the power to fill vacancies if and when they arise.

- 4.6. The Committee shall have the power to co-opt members for particular projects but co-opted members shall not have a Committee vote.

5. Annual General Meeting

- 5.1. The Annual General Meeting shall be held within three months of the club's financial year end for the purpose of:
 - 5.1.1. receiving the annual reports of the committee
 - 5.1.2. receiving the statement of accounts, subject to independent review by a qualified person or organisation.
 - 5.1.3. electing the officers and committee for the ensuing year
 - 5.1.4. considering any amendments to the Constitution and Rules of the Club of which due notice has been given to all members. Any proposed change to the Constitution Rules by a member must be received by the chair or secretary at least 21 days prior to the date of the Annual General Meeting in order that members shall have sufficient notice of the proposal.
- 5.2. At least 14 days notice shall be given to members of the date, venue and agenda items for the Annual General Meeting.
- 5.3. Each fully paid up member present at the meeting shall have one vote.

6. Affiliations

- 6.1. The club shall seek to be affiliated to the British Triathlon Federation and to such other sporting bodies as the Committee consider appropriate in order to carry out the objectives of the Club.
- 6.2. The Club and its officials agree to abide by British Triathlon's rules and regulations including but not limited to the Safeguarding Policy, Equality & Diversity Policy and British Triathlon's Anti-Doping Policy. Furthermore, I can confirm that the club will not act in any manner which (in the reasonable opinion of British Triathlon) brings British Triathlon or the sport of triathlon into disrepute.

7. Subscriptions

- 7.1. The amount of the annual subscription shall be set at each Annual General Meeting.
- 7.2. The yearly subscription must accompany the application for membership and membership renewals thereafter are due two weeks after the Annual General Meeting.
- 7.3. Members joining after the 30th September in any year will pay a reduced subscription for the rest of that year.

8. Payment of subscriptions

- 8.1. Any member whose subscription is one month overdue shall cease to be a member of the club, but may re-join at any time in accordance with clause 7.2 above.

9. Resignations

- 9.1. Any member wishing to resign with the intention of representing another club must do so in writing, addressed to the Chair or Secretary. The resignation will be considered by the Committee within one calendar month of receipt and will be held as effective on the date of tendering. Resignations will not be accepted if the member is

financially indebted to the Club, and acceptance will be withheld until the debt has been discharged.

10. Extraordinary General Meetings

10.1. An Extraordinary General Meeting shall be called by the Chair or Secretary within one month of the receipt of a requisition signed by at least 9 members stating the purpose of the meeting. At least 14 days notice shall be given to all fully paid-up members of the date venue and purpose of an Extraordinary General Meeting. No other business shall be conducted at such a meeting.

11. Constitution Amendments

11.1. No Constitution Rule may be altered, added to, or deleted except at an Annual General Meeting or an Extraordinary General Meeting called for that purpose and then only by a majority of those present and voting.

12. Financial Year

12.1. The Club's financial year ends each October 31st.

13. Quorum

13.1. For Committee meetings shall be not less than four members.

13.2. For an Annual General Meeting or Extraordinary General Meeting, no less than ten members must be present.